



29 ani
 Feminin
 Orhei
 15 000 MDL



Preferințe

- Full-time

Limbi

- **Română** · Fluent
- **Rusă** · Comunicare
- **Franceză** · Fluent
- **Engleză** · Mediu

Permis de conducere

Categoria: B

Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Manager Service Clients

Despre mine

- Flexibilă
- Sociabila
- Organizata
- Posed abilități de Time Management
- Rezistentă la stres
- Știu să comunic eficient cu clienții etc.

Experiența profesională

Logistics Assistant · La Malterie du Château · Chișinău

Noiembrie 2021 - Decembrie 2021 · 1 lună

- Communicating with customers by phone and e-mail;
- Sending out order confirmations to customers;
- Follow-up order preparation steps;
- Managing deliveries of products to client address

Sales responsible (on the French market) · La Malterie du Château · Chișinău

Februarie 2021 - Octombrie 2021 · 8 luni

- Periodical market research;
- Helping resolve client problems quickly with superior customer service via email and phone;
- Promoting products based on individualised client needs;
- Closely monitoring weekly sales to write reports for senior leadership and streamline operational processes;
- Preparing and sending price quotations;

Marketing Services Manager · La Malterie du Château · Chișinău

August 2020 - Ianuarie 2021 · 6 luni

- Creating the design and the content for promotional materials (brochures, leaflets, catalogs) and PowerPoint presentations;
- Translation (FR⇌ENG) of articles, documents, presentations, etc.

- Elaborating product data sheets;
- Finding suppliers and negotiating with them;
- Participation in the organization of technical webinars;
- Proposing and application of product promotion strategies etc.

Market research operator · Jandelle Investments Limited · Chişinău

Noiembrie 2018 - Mai 2020 · 1 an 6 luni

- Advising clients on online investments;
- Completion of post-conversation surveys;
- Preparation of informational reports for brokers;

Sales Manager (on the French market) · TotalToner · Chişinău

Iunie 2018 - Noiembrie 2018 · 6 luni

- Searching for new contacts to complete the database;
- Communication by e-mail and phone with customers;
- Preparation and sending of price quotations;

Studii: Superioare

Universitatea de Stat din Moldova

Absolvit în: 2021

Facultatea: Psihologie si Stiinte ale Educatiei, Sociologie si Asistenta Sociala

Specialitatea: Consilierea pentru probleme de familie

Universitatea de Stat din Moldova

Absolvit în: 2018

Facultatea: Facultatea de Limbi si Literaturi Straine

Specialitatea: Traducere si Interpretare